

Collaton St Mary Pre-School

The Parish Rooms, Blagdon Road, Collaton St Mary, Paignton TQ3 3YA

Whistle-blowing Policy

Policy statement

Whistle blowing is raising a concern about malpractice within an organisation.

Collaton St Mary Pre-School is committed to delivering a high-quality Pre-school service, promoting accountability, and maintaining public confidence. This policy provides individuals in the workplace with protection from victimisation or punishment when they raise a genuine concern about misconduct or malpractice in the setting. The policy is underpinned by the Public Interest Disclosure Act 1998, which encourages people to raise concerns about misconduct or malpractice in the workplace, in order to promote good governance and accountability in the public interest. The Act covers behaviour, which amounts to:

- A criminal offence
- Failure to comply with any legal obligation
- A miscarriage of justice
- Danger to health and safety of an individual and/or environment
- Deliberate concealment of information about any of the above.

It is not intended that this policy be a substitute for, or an alternative to the settings formal complaints procedure. It is designed to nurture a culture of openness and transparency within the setting, which makes it safe and acceptable for employees and volunteers to raise, in good faith, a concern they may have about misconduct or malpractice.

Procedure

- An employee or volunteer who, acting in good faith, wishes to raise such a concern should normally report the matter to the manager who will advise the employee or volunteer of the action that will be taken in response to the concerns expressed.
- Concerns should be investigated and resolved as quickly as possible.
- If an employee or volunteer feels the matter cannot be discussed with the Pre-school manager, he or she should contact the Chairperson Helen Seaman.
- Alternatively, you can contact our Early Years Advisor Teacher Emma Kerridge on 01803 207895 or email emma.kerridge@torbay.gov.uk
- or OFSTED e-mail on whistleblowing@ofsted.gov.uk or call 0300 123 3155 for advice on what steps to follow.

Collaton St Mary Pre-School

The Parish Rooms, Blagdon Road, Collaton St Mary, Paignton TQ3 3YA

- A disclosure in good faith to the leader/chairperson will be protected.
- Confidentiality will be maintained wherever possible, and the employee or volunteer will not suffer any personal detriment as a result of raising any genuine concern about misconduct or malpractice within the setting.

This policy was adopted at a meeting of the Collaton St Mary Pre-school Trustees.

Date..... Signed.....

Position.....

Review date.....