

Collaton St Mary Pre-school

The Parish Rooms, Blagdon Road, Collaton St Mary, Paignton TQ3 3YA

Admissions Policy

It is our intention to make our Pre-school genuinely accessible to children and families from all sections of the local community, in order to accomplish this, we will:

- Ensure that the existence of the Pre-school is widely known in all local communities. We will place notices advertising the Pre-school where all can see them, in more than one language if appropriate.
- Arrange our waiting list in order of date of birth with priority given to the time a child has been on a waiting list. In addition we will take into account if the child has a sibling attending Pre-school at the same time and the vicinity of the home to the Pre-school.
- A child will be offered a place at the beginning of the half term after their second birthday.
- Allocation of sessions will be made each term and no session will be taken away should an older child require a place.
- Keep a place vacant, if this financially viable, in order to accommodate emergency admissions.
- Describe the Pre-school and its practices in terms which make it clear that it welcomes fathers and mothers, other relations and other carers, including childminders and people from all cultural, ethnic, religious and social groups, with or without disabilities.
- Monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- Make sure that our equal opportunities policy is widely known.
- Consult with families about opening times of the Pre-school to avoid excluding anyone.
- Continue to consult local parents to ensure that the group goes on meeting the changing needs of the local community.

This policy was adopted at a meeting of the Collaton St Mary Pre-school Trustees.

Date

Signed

Position

Review date