

Collaton St Mary Community Playgroup

Lunch Club Procedure

The Playgroup will use this as an opportunity to emphasise healthy eating and parents will be requested to prepare a lunch box that is nutritious and of an appropriate size.

In the event of a child having a specific allergy all parents will be informed and encouraged to take this into consideration when preparing their child's lunch box.

1. A minimum of two staff per session, including a first aider.
2. Tables to be wiped clean before each lunchtime.
3. Children to be sat quietly with lunch box.
4. The contents of lunch boxes to be checked in case of other children's allergies. If a lunch box is found to contain any item, which may cause an allergy, the child will be discreetly moved on to another table to avoid an incident.
5. The children will be observed at all times and encouraged to eat the contents of their lunch box in the right order and finish a good proportion of the food.
6. All children will remain at the table until the majority are finished.
7. The children will help to clear the table and pack away their lunch boxes, which will then be returned to the trolley.
8. When children are permitted to leave the table they will then be allowed to play with an activity.
9. The tables will then be cleaned.

This procedure was adopted at a meeting of the Collaton St Mary Pre-school Trustees.

Date

Signed

Position

Review date